Word of Life Lutheran School

Bring Your Own Technology Acceptable Use Policy

WORD OF LIFE LUTHERAN SCHOOL strongly believes in the educational value of electronic services and recognizes their potential to support its curriculum and student learning by facilitating resource sharing, innovation, and communication. By deploying a filtering system, WORD OF LIFE LUTHERAN will make every effort to protect students and teachers from any misuses or abuses as a result of their experience with an information service. This places WORD OF LIFE LUTHERAN in compliance with CIPA (Children's Internet Protection Act). You and your child's signatures will indicate acknowledgment and understanding of the following standards.

Network Guidelines

Personal Safety

1. I will not post personal contact information about myself or other people without the permission of my parents and teacher. Personal contact information includes but is not limited to my photo, address or telephone number.

2. I will not agree to meet with someone I have met online without my parent's approval.

3. I will promptly disclose to my teacher or other school employee any message I receive that is inappropriate.

Illegal Activities

1. I will not attempt to gain unauthorized access to WORD OF LIFE LUTHERAN network resources or to any other computer system to go beyond my authorized access. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing."

2. I will not make deliberate attempts to disrupt the computer system or destroy data by spreading computer viruses or by any other means. These actions are illegal.

3. I will not use WORD OF LIFE LUTHERAN's network to engage in any other illegal act, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, or threatening the safety of a person.

4. I will not read, move, rename, edit, delete, or in any way alter the files that have been created or organized by others.

5. I will not alter hardware or software setups on any WORD OF LIFE LUTHERAN computer resources.

Security

1. I am responsible for my individual account and should take all reasonable precautions to prevent others from being able to use my account.

2. I will immediately notify a teacher or the campus administrator if I have identified a possible security problem with the network or peripheral computers. I will not go looking for these security problems, because this may be construed as an illegal attempt to gain access.

3. I will take all precautions to avoid the spread of computer viruses.

Inappropriate Language

1. Restrictions against inappropriate language apply to public messages, private messages, and material created for assignments or to be posted on web pages.

2. I will not use obscene, profane, lewd, vulgar, rude, inflammatory, threatening, or disrespectful language.

3. I will not engage in personal attacks, including prejudicial or discriminatory attacks.

4. I will not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person. If I am told by a person to stop sending messages, I will stop.

5. I will not knowingly or recklessly post false or defamatory information about a person or organization.

Respect for Privacy

1. I will not repost a message that was sent to me privately without permission of the person who sent me the message.

2. *I will not post private information about another person.*

Respecting Resource Limits

1. I will use the technology at my school only for educational activities.

2. I will not post chain letters or engage in "spamming." Spamming is sending an annoying or unnecessary message to a large number of people.

3. I will not download or use games, pictures, video, music, instant messaging, e-mail, or file sharing applications, programs, executables, or anything else unless I have direct authorization from a teacher, it is legal for me to have the files, and it is in support of a classroom assignment.

4. I understand that WORD OF LIFE LUTHERAN personnel may monitor and access any equipment connected to WORD OF LIFE LUTHERAN network resources and my computer activity. WORD OF LIFE LUTHERAN personnel may delete any files that are not for a classroom assignment.

Plagiarism and Copyright Infringement

1. I will not plagiarize works that I find on the Internet or on the computers at my school. Plagiarism is taking the ideas or writings of others and presenting them as if they were my own.

2. I will respect the rights of copyright owners. Copyright infringement occurs when I inappropriately reproduce a work that is protected by a copyright. If a work contains language that specifies appropriate use of that work, I will follow the expressed requirements. If I am unsure whether or not I can use a work, I will request permission from the copyright owner. If I am confused by copyright law, I will ask a teacher to answer my questions.

Inappropriate Access to Material

1. I will not use district network resources to access or store material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination toward other people.

2. If I mistakenly access inappropriate information, I will immediately tell my teacher or an administrator and will not attempt to access the inappropriate information again.

3. My parents will instruct me if there is additional material that they think it would be inappropriate for me to access. The District fully expects that I will follow my parent's instructions in this matter.

4. I understand that internet access is provided for support of classroom assignments, and I will not attempt to surf anonymously or modify the computer in any way to allow me access to websites or applications I am not authorized to use.

Word of Life Lutheran School makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the school will be error--free or without defect. Word of Life will not be responsible for any damage users may suffer, including but not limited to, loss of data or interruptions of service.

Word of Life is not responsible for the accuracy or quality of the information obtained through or stored on the system. Word of Life will not be responsible for financial obligations arising through the unauthorized use of the system.

The student is responsible for keeping his or her device in their possession or properly securing it, at all times.

Word of Life personnel are not responsible for the security or condition of student's personal devices.

The student is responsible for the proper care of personal technology devices, including all maintenance and repair, replacement or modifications, and software updates necessary to effectively use the device.

Student Name Printed	Student Signature	Date

Parent Name Printed	Parent Signature	Date

Administrator's Name Printed	Administrator's Signature	Date